VMR-VRO GUIDELINE -
CORRECT HISTORY VERSUS
EFFECTIVE DATING

Checklist Reference - None

What is the difference between 'correct history' and 'effective dating'?

Correct history:
- changes everything on the vendor's record;
- changes everything on the vendor's vouchers;
- doesn't leave any previous history on the vendor's record.

Effective dating
- changes everything on the vendor's record;
- changes everything on the vendor's vouchers;
- leaves a previous history on the vendor's record.

Which should I be using?
Effective dating because it retains the previous history on the vendor.

Why can't I use 'correct history'?
The use of 'correct history' needs to be extremely limited. The reason is because the repercussions of correct history can be far reaching and cause irreversible problems.

Which one should be used for, additions, changes, updates?
Effective dating should be used for all of the above.

Feel free to contact the Vendor Registry Office at spovendor@nd.gov for help or guidance in entering or updating vendor information. The Vendor Registry Office will research the information, take the appropriate action and respond to your inquiry in a timely manner.